

# Los Gatos Union School District Minutes

Regular Board Meeting  
August 22, 2019  
Regular Session: 4:00 p.m.  
Thomas P. O'Donnell District Office  
17010 Roberts Road  
Los Gatos, CA 95032-4510

## A. CALL TO ORDER (4:00 p.m.)

### Minutes:

*Board President John Kuntzmann called the meeting to order at 4:00 p.m.]  
Staff and guests: Maria Gerst, Dianna Hill*

### 1. Roll Call

### Minutes:

*Trustees present: John Kuntzmann, Courtney Monk, Peter Noymer, Stephen Parsons, Daniel Snyder*

## B. REGULAR SESSION (4:00 p.m.)

### 1. Flag Salute

### Minutes:

*Board President John Kuntzmann led the flag salute at 4:00 p.m.*

### 2. Approval/Amendment of Agenda

**Motion:** *Trustee Peter Noymer made the motion to approve the agenda as presented.*

**Seconded by:** *Trustee Courtney Monk*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

### 3. Public Comment

### Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

### Minutes:

*Public comment commenced and concluded at 4:01 p.m. No public comments were heard.*

### 4. Remarks & Communication

### Quick Summary:

This is the opportunity for community partners listed below to provide an update to the Governing Board regarding their respective organization. In accordance with the Brown Act, the Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda. Home & School Club - Blossom Hill Elementary School Home & School Club - Daves Avenue Elementary School Home & School Club - Lexington Elementary School Home & School Club - Louise Van Meter Elementary School Home & School Club - R.J. Fisher Middle School Los Gatos Elementary Teachers Association Los Gatos Union Classified Employees Association Los Gatos Education Foundation

### Minutes:

*Maria Gerst spoke on behalf of the Fisher Home and School Club.*

*Dianna Hill spoke on behalf of the Los Gatos Elementary Teachers Association.*

## **5. Superintendent's Report**

### **Minutes:**

*Superintendent Paul Johnson commenced his presentation at 4:07 p.m. and concluded at 4:28 p.m.*

*Superintendent Johnson started with highlights from the launch of the district Facebook page. He presented a video from an administrators team building event and commented on the teacher professional development where the Student Success Profile was discussed.*

*Mr. Johnson shared highlights from classroom visits and reviewed the strategic planning process and timeline, along with the role of the governing board.*

*Superintendent Johnson concluded by thanking the board for their flexibility in changing meeting times.*

## **C. CONSENT AGENDA**

### **Quick Summary:**

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

### **Minutes:**

*After Superintendent Johnson pointed out details on the revised board meeting schedule, the governing board asked clarifying questions on the consent agenda.*

**Motion:** *Trustee Peter Noymer made the motion to approve the consent agenda as presented.*

**Seconded by:** *Trustee Daniel Snyder*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

## **1. Minutes**

### **Quick Summary:**

The minutes for the Regular Board meeting, June 11, 2019 and Special Board meetings, June 13 and August 12, 2019, are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

## **2. Warrant Register**

### **Quick Summary:**

The warrant registers for the months of June and July 2019 are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the warrant registers for the payment of invoices for goods and services as presented.

## **3. Service Contracts**

### **Quick Summary:**

The service contracts as of August 22, 2019 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the service contracts for the payment of services as presented.

## **4. Bequests and Grants for 2019-20 School Year**

### **Quick Summary:**

The bequests and grants for the 2019-20 school year are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the referenced grants as presented.

## **5. Personnel Report**

### **Quick Summary:**

The personnel report as of August 22, 2019 is presented to the Governing Board for approval. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the report as presented.

## **6. Disposal of Surplus Equipment**

### **Quick Summary:**

The disposal of surplus equipment as of June 11, 2019 is presented to the Governing Board for approval and action. It is the recommendation of Chief Business Official and the Superintendent that the Governing Board approve the surplus list as presented.

## **7. Disposal of Surplus Textbooks**

### **Quick Summary:**

The disposal list of surplus textbooks and materials as of June 6, 2019 is presented to the Governing Board for approval and action. It is the recommendation of the Director of Curriculum, Instruction and Assessment and the Superintendent that the Governing Board approve the disposal of surplus textbooks and materials as presented.

## **8. Approval of Out-of-State Professional Development Workshop - August 5-9, 2019 - Teachers College Reading & Writing Project, New York, NY**

### **Quick Summary:**

An out-of-state professional development workshop for Van Meter teachers is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent of Educational Services/HR and the Superintendent that the Governing Board approve the conference as presented.

## **9. Approval of Out-of-State Professional Development Workshop - October 16-18, 2019 - National Council of Teachers of Mathematics, Salt Lake City, Utah**

### **Quick Summary:**

An out-of-state professional development workshop for Blossom Hill teacher is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent of Educational Services/HR and the Superintendent that the Governing Board approve the conference as presented.

## **10. Quarterly Investment Report**

### **Quick Summary:**

The Quarterly Investment Report as of June 2019 is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and the Superintendent that the Governing Board accept the Quarterly Investment Report as presented.

## **11. Williams Uniform Complaints Quarterly Report**

### **Quick Summary:**

The Williams Complaints Quarterly Report as of June 30, 2019 is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent and the Superintendent that the Governing Board approve the report as presented.

## **12. Proposed Overnight Study Trips for the 2019-2020 School Year - Fifth Grade Science Camp**

### **Quick Summary:**

The proposed Overnight Study Trips (5th Grade science camps) for the 2019-2020 school year are presented to the Governing Board for approval and action. It is the recommendation of the Director of Curriculum, Instruction and Assessment and the Superintendent that the Governing Board approve the proposed study trips as presented.

## **13. 2019-2020 Board Meeting Calendar (Revised)**

### **Quick Summary:**

A revised 2019-2020 Board Meeting Calendar is presented to the Governing Board for approval and action.

## **D. STRATEGIC INITIATIVE #3: OPERATIONS**

## 1. Deferred Maintenance Update - Summer Projects 2019

### **Quick Summary:**

Director of Maintenance and Operations Neal Lansing will present a update of summer maintenance projects to the Governing Board for discussion. No action will be taken.

### **Minutes:**

*Director of Maintenance and Operations Neal Lansing commenced his presentation at 4:34 p.m. and concluded at 4:53 pm. Board clarifying questions were asked throughout the presentation.*

## E. BOARD ITEMS

### 1. Board Comments and Subcommittee Reports

#### **Minutes:**

*Trustee Peter Noymer attended the Opening Day celebration and the LGEF board meeting.*

*Trustee Courtney Monk attended Safe Routes to School at Lexington, the Opening Day celebration and Lexington's Back to School Night.*

*Trustee Stephen Parsons attended the Opening Day celebration and the LGEF board meeting.*

*Trustee Daniel Snyder attended the FAC Communications meeting, Opening Day celebration, principal's coffee and a Music Booster meet and greet.*

*Trustee John Kuntzmann attended the FAC Communications meeting, Opening Day celebration, Safe Routes to School event and the Daves Home and School Club welcome coffee.*

### 2. Los Gatos Union School District Governance and Planning Calendar 2019-2020

#### **Quick Summary:**

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

### 3. Future Board Meetings

#### **Quick Summary:**

- Regular Board Meeting – September 12, 2019 at 6:30 p.m.
- Special Board Meeting – September 26, 2019 at 5:00 p.m.
- Regular Board Meeting – October 24 2019 at 6:30 p.m.
- Regular Board Meeting – November 21, 2019 at 6:30 a.m.
- Regular (Organizational) Board Meeting – December 12, 2019 at 6:30 p.m.

## F. ADJOURNMENT (5:30 p.m.)

### **Minutes:**

*Board President John Kuntzmann adjourned the meeting at 5:07 p.m.*

Respectfully Submitted,

Approved and ordered into proceedings of  
the LGUSD on September 12, 2019

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Paul Johnson, Secretary  
Board of Trustees

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Daniel Snyder, Clerk  
Board of Trustees

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Date